



# EMBASSY OF THE REPUBLIC OF THE PHILIPPINES

سفارت خانہ جمہوریہ فلپائن

ISLAMABAD

## INVITATION TO BID

The Embassy of the Republic of the Philippines in Islamabad, Pakistan invites interested parties to submit written bid for the following services:

### 1. 01 January 2025 to 31 December 2025:

- a. Janitorial Services;
- b. Security Services;
- c. Local Insurance for Embassy Personnel (Local Hires);
- d. Local Insurance for the Official Motor Vehicles of the Embassy;
- e. Local Insurance for Building, Terrorism and Fire of the Embassy

### 2. 01 January 2025 to 30 June 2025:

- a. Lease of Photocopying Equipment;
- b. Building Maintenance Services

For further details, interested providers may contact Ms. Danica Carla Mae M. Torres (Property Officer) at +(92) 51 8487500 or email at [islamabad.pe@dfa.gov.ph](mailto:islamabad.pe@dfa.gov.ph). Proposals must be submitted not later than **05 December 2024**, delivered to the Embassy and sent to the aforementioned email.

The Embassy intends to complete the procurement on or before 31 December 2024 and reserves the right not to accept any proposals. Funding for the procurement of the above services shall come from the General Appropriations Act for FY 2025.



  
EDISON Y. JPAC

Chairperson, Bids and Awards Committee  
(BAC)

Islamabad, 22 November 2024

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