

MINUTES OF THE OPENING OF BIDS

Project: Waterproofing Services for the Philippine Embassy Building Complex

(Chancery, Ambassador's Residence, Lanai, ATN Shelter, Guardhouse, Driver's Lounge)

Procuring Entity: Embassy of the Republic of the Philippines in Islamabad, Pakistan

Procurement Method: Public Bidding, Two-Envelope System (RA 9184 and its IRR)

Date and Time: 29 October 2025, 10:09 a.m.

Venue: Conference Room, Philippine Embassy, Islamabad

I. Call to Order and Opening Formalities

The Opening of Bids for the Waterproofing Services for the Philippine Embassy Building Complex was called to order at 10:09 a.m. by Mr. Juan Paolo G. Alix, Chairperson of the Bids and Awards Committee (BAC). The Chairperson stated that the proceedings were conducted pursuant to Republic Act No. 9184 (Government Procurement Reform Act), its 2016 Revised Implementing Rules and Regulations (IRR), and GPPB Resolution No. 28-2017.

- Each bidder should have submitted two sealed envelopes: **(1) Technical** and **(2) Financial**.
- Only bidders that pass the Technical evaluation will have their Financial proposals opened.
- To ensure order and fairness, comments or interruptions during the opening/evaluation would not be entertained; clarifications may be submitted **in writing** to the BAC Secretariat after the proceedings.
- The Committee upholds transparency, integrity, and equal opportunity in the procurement process.

II. Attendance

BAC:

Mr. Juan Paolo G. Alix, BAC Chairperson
Mr. Christian Glenn B. Baggas, BAC Vice-Chairperson
Ms. Mary Ann E. Lumang, BAC Member
Ms. Mary Grace M. Recolizado, BAC Member
Ms. Charlyn C. Lau, BAC Member

TWG/Secretariat:

Ms. Danica Carla Mae M. Torres, BAC-TWG/Secretariat, Head
Mr. Billy S. Aguilar, BAC-TWG/Secretariat, Member
Ms. Remedios G. Zafra, BAC-TWG/Secretariat, Member (Absent)

End-Users

- Ms. Rainelda R. Mendoza
- Mr. Shujaat Ali Umer, local hire (translator)

Observers (if any)

- Mr. Mohsin Awan – Gold Roof
- Mr. Hafiz Irfan – AR & FD Traders
- Mr. Inziman Asghar – Nouman and Brothers
- Mr. Arif – Shaheen Engineering
- Mr. Hannan Ahmed – Roof Line Pvt. Ltd.
- Mr. M. Abdullah – Roof Line Ltd.
- Mr. Mohsin Raza – Rana Builder and Engineers
- Mr. Emad Faruqui – Build Fast Countrywide Pvt. Ltd.
- Mr. Muhammad Khan

A quorum was declared, and the proceedings commenced.

III. OPENING REMARKS

The Chairperson welcomed all attendees and emphasized that the opening of bids was conducted in the interest of transparency, competitiveness, and equal opportunity. The two-envelope procedure was explained, noting that the Technical Proposal would be opened and evaluated first, followed by the Financial Proposal of bidders found technically compliant.

IV. RECEIVED BIDS

The BAC Secretariat confirmed that the following companies submitted bids before the deadline stated in the RFQ:

- Roof Line
- Brickstone Engineering
- Gold Roof
- Facility Management Associates
- BuildFast Countrywide Pvt. Ltd.
- Mehrsons Allied Company
- Vertex
- DevPro Contractors & Engineers
- AR and FD Traders
- Rana Builders and Engineers
- Nouman and Brothers
- Shaheen Engineering
- Muhammad Arslan Naeem

V. Opening and Examination of Bids (Two-Envelope System)

The BAC opened and evaluated the technical proposals in accordance with the checklist of requirements prescribed in the RFQ. Results are summarized below:

Bidder	Technical Evaluation Result	Remarks
Roof Line Pvt. Ltd.	Passed	Complete and compliant technical submission, including methodology, schedule, manpower,

		materials, and warranties.
Brickstone Engineering	Failed	Missing list of materials; incomplete technical data.
Gold Roof	Failed	No quantity of materials indicated.
Build Fast	Passed	Complete submission with 3-year warranty and client references.
Facility Management Associates	Failed	Missing list of materials and methodology details.
Mehrsons Allied Company	Failed	Incorrect project timeline (dated August 2023).
Vertex	Failed	Missing quantity of materials.
DevPro Contractors & Engineers	Passed	Complete technical submission and compliant with all technical parameters.
AR and FD Traders	Failed	Did not indicate coverage of six (6) structures.
Rana Builders and Engineers	Failed	Missing quantity of materials.
Nouman and Brothers	Failed	Missing quantity of materials.
Shaheen Engineering	Failed	Indicated "as required" for materials; non-compliant under IRR Sec. 32.2.1.

Muhammad Arsaan Naeem	Failed	Missing quantity of materials.
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VI. OPENING AND EVALUATION OF FINANCIAL PROPOSALS

Only the financial envelopes of bidders that passed the technical evaluation were opened, namely: Roof Line Pvt. Ltd., Build Fast, and DevPro Contractors & Engineers.

Bidder	Bid Amount (PKR)	Financial Evaluation Result	Remarks
Roof Line Pvt. Ltd.	PKr 10,926,130.00	Passed	Complete and compliant; accepted as Lowest Calculated Bid.
Build Fast	PKr 10,981,637.67	Passed	Compliant; second Lowest Calculated Bid.
DevPro Contractors & Engineers	—	Failed	Non-compliant: stated payment release within five (5) days instead of the required fifteen (15) working days after acceptance, contrary to the RFQ financial terms.

VII. Summary and next steps

The BAC declared the following as eligible for post-qualification:

1. Roof Line Pvt. Ltd. —PKr. 10,926,130.00
2. Build Fast — PKr. 10,981,637.67

The Committee resolved to proceed with the Detailed Evaluation and Post-Qualification of these two (2) bidders in accordance with RA 9184 and its IRR. Should the evaluation be inconclusive or insufficient, the BAC may recommend adoption of Alternative Modes of Procurement consistent with the law.

VIII. ADJOURNMENT

There being no other matters to discuss, the meeting was adjourned at 11:15 a.m. The BAC expressed appreciation to all participating bidders and observers for their cooperation. The Minutes of the Opening of Bids and Abstract of Bids shall be prepared, signed, and posted on the Embassy's website in compliance with transparency requirements.

Prepared by:

Ms. Danica Carla Mae M. Torres, TorresBAC Secretariat

Attested by:

Mr. Juan Paolo G. Alix – Chairperson

Mr. Christian Glenn B. Bagas – Vice Chairperson

Ms. Charlyn C. Lau – Member

Ms. Mary Ann E. Lumang – Member

Ms. Mary Grace M. Recolizado – Member