



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES

سفارت خانه جمهوری فیلیپائن
ISLAMABAD

21 July 2025

Subject: URGENT Revised Request for Preliminary Quotation for the Procurement of Three (3) Generator Sets

The Embassy of the Republic of the Philippines in Islamabad is inviting **qualified companies | suppliers** to submit a quotation for the **supply, delivery, installation, and commissioning** of three (3) brand-new generator sets with the following minimum specifications:

I. General Specifications Checklist

Specifications	Generator Set for the Chancery [total of 500 kVA]		Generator Set for the Residence
Capacity (Standby Power) :	300-400 kVA	100-200 kVA	Minimum 80 kVA
Power Factor :	0.8		
Fuel Type :	Diesel		
Phase :	3-phase; 400V; 50Hz		
Cooling System :	Radiator or water-cooled		
Control Panel :	<ul style="list-style-type: none"> Digital automatic (auto start stop function) Automatic Transfer Switch (ATS)-capable Synchronizing panel 		
Sound Attenuated Canopy Enclosure :	No need for canopy enclosure but quoting for sound attenuation would be preferred		Yes Required
Voltage Regulation :	±1%		
Alternator :	Brushless, self-exciting		
Battery Charger :	Automatic		
Warranty :	Preferred warranty is 3 years or 2,000 operating hours		
Accessories :	Includes all standard accessories and required cabling		
Delivery :	DDP (Delivered Duty Paid) to the Philippine Embassy, Diplomatic Enclave, Sector G-5, Islamabad		
Installation :	Turnkey installation and commissioning included		
Timeline :	Delivery and installation to be completed within 60 calendar days from issuance of Notice to Proceed.		

II. Other Requirements Checklist

Requirement	Details
Turnkey Installation Inclusion :	<ol style="list-style-type: none"> Site Survey and Engineering Design <ul style="list-style-type: none"> Assessment of load requirements Selection of optimal genset location Electrical and mechanical design plans Noise and vibration control planning Civil and Structural Works <ul style="list-style-type: none"> Construction of concrete foundation or generator plinth Installation of canopy or shelter (for the outdoor genset) Drainage system (to avoid water accumulation near genset) Mounting of antivibration pads or base frame (as necessary) Mechanical Installation <ul style="list-style-type: none"> Delivery and placement of the generator sets Assembly of any dismounted components (e.g., exhaust silencer, radiator) Exhaust system routing and ducting (including flue pipes and silencers) Fuel system setup: <ul style="list-style-type: none"> Day tank and/or external bulk fuel tank (external fuel tank purchase to be determined)

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Requirement	Details
	<ul style="list-style-type: none"> ○ Fuel piping and return lines ○ Fuel filtration and ventilation systems <p>4. Electrical Installation</p> <ul style="list-style-type: none"> • Power cabling and connections to the main distribution panel • Installation and configuration of Automatic Transfer Switch (ATS) • Installation of synchronizing panel (for the indoor gensets) • Grounding/earthing of the genset and electrical system • Integration with building management systems (BMS) • Control panel setup and user interface configuration <p>5. Auxiliary Works</p> <ul style="list-style-type: none"> • Battery installation and charging system • Cooling system connections (e.g., radiator piping or air ducting for airflow) • Installation of ventilation systems (intake and exhaust fans, louver dampers) • Fire protection or suppression systems, if required by code <p>6. Testing and Commissioning</p> <ul style="list-style-type: none"> • Load testing and trial runs (with dummy or actual load) • Safety and compliance inspections • Voltage, frequency, and phase synchronization (for the indoor gensets) • Tuning and optimization for site conditions <p>7. Documentation and Handover</p> <ul style="list-style-type: none"> • As-built diagrams and schematics • Operation and Maintenance (O&M) manual • Warranty and service documentation • Staff orientation or basic training on genset operation
Additional Accessories Costing :	<ul style="list-style-type: none"> • External fuel tank (for possible acquisition) • Sound attenuation for the indoor generator sets
Warranty :	Minimum 2 years or 2,000 operational hours or longer
After-Sales Service :	Contractor must provide service availability in Pakistan
Availability of Spare Parts :	Spare parts must be readily available in Pakistan
Maintenance Package :	Optional maintenance package should be quoted if available
Technical Brochure :	Must be submitted with offer
Operation Manual :	Required for all units upon commissioning
Disposal of Old Generator Sets :	Assistance in the disposal of old generator sets

III. Payment Terms

The Procuring Entity agrees to pay the Contractor in the following manner:

- **50%** upon delivery of both units
- **25%** upon successful installation
- **25%** upon final commissioning and acceptance by Post
- All payments shall be made by cheque payable to the Contractor.

IV. Commissioning and Acceptance Criteria

- All units must pass on-site testing conducted by a certified electrical engineer.
- Units must demonstrate load support in line with specifications.
- Embassy-designated personnel must be trained on basic operations and troubleshooting.
- Completion of all deliverables listed in the project proposal:
- Safety and operational certification
 - Delivery and installation within timeframe
 - Operations manuals provided
 - Decommissioning plan for old generator sets (ideal and preferred)
- Signed Certificate of Acceptance by Post's authorized representative.

V. Quotation Requirements

All quotations must be submitted on official company letterhead, clearly itemizing unit cost, all other fees and taxes (if applicable), delivery timeline, and total cost in Pakistani Rupees (PKR). Please submit your best offer in a formal quotation format with the following details:

- Breakdown of unit cost, installation cost, and delivery cost
- Brand and country of origin of each generator set
- Technical data sheets | brochures
- Warranty details
- Validity of offer

Submission Deadline: **24 July 2025**

Submission Emails: rain.mendoza@dfa.gov.ph and economics.ph@gmail.com; copy furnish islamabad.pe@dfa.gov.ph

Contact Number: **051.848.7500**

Subject Line: **Quotation – Generator Sets for the Philippine Embassy**

For any clarifications, kindly email or call at the contact details above. We look forward to your prompt and competitive quotation.



Very truly yours,

Rain R. Mendoza

Third Secretary and Vice Consul

*On behalf of the Embassy of the Republic of the Philippines
in Islamabad, Pakistan*